



Safety Committee Minutes

File until 06-26-2021

Date: 06-26-2018

Start Time: 5:00pm

Attending: Stacy Brice, Ana Ponce, Mauricio Solares, Veronica Trujillo, Stephanie Tillery
Absent: Nemorio Perez

I. Review Last Meeting Minutes:

We reviewed last meeting minutes and made some corrections before posting.

II. Old Business:

- A. Still some follow-up items from Safety Comm. meeting and inspection last month.
 - 1. Stacy will speak with CSR about janitor closet door at building

III. New Business:

- A. Safety Committee reviewed 5 Incident/Accident investigations dating back to August 2017.
 - 1. Many injuries could have been prevented and are from employees who have had previous incident /accidents.
- B. Reminder: **Everyone at Expresso is responsible Safety this includes Managers, Supervisors and Employees. Everyone needs to take responsibility for safety and report any concerns to their supervisor or safety committee so any potential hazard or safety concern can be addressed before it becomes an injury. We want to prevent work related injuries as much as possible.**
- C. Discussed plan for random safety inspections of buildings where subcontractors are cleaning. More concerns are coming up from Supervisors and CSRs regarding how janitor closets are maintained as well as care of equipment and appropriate chemicals and supplies being used for cleaning. This will begin in July and going forward.

IV. Employee Suggestions:

- A. Committee brought up hotter weather and making sure employees working inside or out stay well hydrated. Expresso office is keeping refrigerator stocked with water and other beverages for employees working from office.

V. Recommendations to Management:

- A. Managers/supervisors please make sure your employees are staying well hydrated and have access to water while working as needed.

Next Meeting

- Date: 07-25-2018
- Place: TBD
- Time: 7:00pm